



MT. CARMEL BAPTIST CHURCH OF BATON ROUGE

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Dr. Andra Johnson, Pastor

BENEVOLENCE REQUEST FORM

NAME:

ADDRESS:

CITY: STATE: ZIP CODE:

PHONE (Home): PHONE (Cell):

1. Do you have a personal relationship with Jesus Christ? YES NO NOT SURE

2. Are you a member of Church? FREQUENT SOMETIMES SELDOM NEVER

3. Which best describes your attendance at Church? FREQUENT SOMETIMES SELDOM
 NEVER

4. In your opinion which description best describes your financial situation:
 SHORT TERM EMERGENCY SHORT TERM PROBLEM LONG TERM PROBLEM

5. The total amount of your request is: \$ _____.

6. What is it for? _____

7. Who should we make the check payable to? _____

8. Are you willing to receive financial counseling? YES NO

9. Are you currently employed? YES NO FULL - TIME PART - TIME

9a. Name of Employer:

10. If married, is your spouse employed? YES NO FULL - TIME PART - TIME

10a. Name of Employer:

11. Total number of people in the household:

12. Total weekly household income:

13. Briefly, explain your needs and what led you to request assistance. We will be praying for you and providing counsel where needed.

Signature _____ If married, signature of spouse _____

OFFICIAL USE ONLY

Deacon:

Approved via Email Approved at Meeting Need More Information

More Information Needed : _____

CHECK DATED: CHECK NUMBER:

Give to person completing the form: Check mailed to address Mail to Different Address

Different Address: _____

Check give to _____ for delivery.

BENEVOLENCE PROCESS

Mt. Carmel Baptist Church of Baton Rouge Process Guidelines

The purpose of the Benevolence Fund is to provide financial aid to an individual who is in need on an urgent basis. The Benevolence Fund may not be applicable for cases which need long-term financial support. The church has the right to adjust or to disapprove an applicant's request and may consider providing assistance other than monetary help.

Applicants are not granted financial assistance based on relationships between church leaders or being a significant church contributor. The church does not discriminate between applicants based upon race, color, sex, national origin, age, geographic territory, or disability. The Deacon Council may provide short-term (or emergency) assistance to ensure that an applicant has the basic necessities such as food, housing, transportation, and medical assistance (including counseling).

The preferred method of providing assistance to pay for the applicant's need directly to the business provider. Assistance may also be provided in the form of goods or services. The type of aid that is appropriate depends on the individual's needs and available resources.

BENEVOLENCE PROCESS CONTINUED

Mt. Carmel Baptist Church of Baton Rouge Process Guidelines

BASIC REQUIREMENTS

1. Active participant of Mt. Carmel Baptist Church of Baton Rouge
2. Need must be related to a short-term financial crisis (medical emergency, accidents, loss of job, etc.)

EXCLUSIONS

1. Legal fees related to family disputes
2. Long term and repetitive expenses

BENEVOLENCE PROCESS

1. Complete and submit the Benevolence Request Form.
2. A member of the Benevolence Committee will contact an applicant regarding the request.
3. The member of the Benevolence Committee will submit the form to the Benevolence Committee for approval (note: typically, this will happen during the monthly meeting but can happen via email if it is an emergency).
4. The Benevolence Committee will approve or deny the request, or ask for additional information.
5. If approved, the check will be distributed.
6. A Benevolence Committee member may follow up with the recipient and give an update at the next Benevolence Committee meeting.

ADDITIONAL CRITERIA

At the discretion of the Benevolence Committee, you may be requested (if married, both husband and wife) to done or more of the following:

1. Provide documentation regarding your income, personal bank accounts and expenses.
2. Participation in financial counseling.
3. Take a class on biblical financial management or complete a workbook on biblical stewardship.