



MT. CARMEL BAPTIST CHURCH OF BATON ROUGE

5262 Prescott Road | Baton Rouge, LA 70805 | 225-355-0449

Website: mtcarmelbtr.com | Email: mtcarmelbtr5262@gmail.com

Dr. Andra Johnson, Pastor

USE OF FACILITY FORM

Date Submitted: _____

Name of User/Group: _____ Contact Person: _____

Daytime Phone: _____ Evening Number: _____

Email: _____

Dates of Event: _____ Time of Use: FROM TO

Dates of Event: _____ Time of Use: FROM TO

FACILITIES AND SERVICES REQUESTED: All fees payable no later than 1 week (7 days) in advance. Separate checks are required for each request. (Make Check Payable to MCBC)

Requested Rooms:

NON MBR FEES

Security Deposit (Refundable)	\$250	<input type="text"/>
Sanctuary	\$500	<input type="text"/>
Fellowship Hall (includes Kitchen)	\$250	<input type="text"/>
Classrooms	\$150	<input type="text"/>
Sound Room Technician	\$100	<input type="text"/>
Custodial Fee (rcvd on _____)	\$150	<input type="text"/>

Special Arrangements (equipment, special room set-ups, etc.): _____

The undersigned agrees to abide by the rules and procedures outlined by Mt. Carmel Baptist Church of Baton Rouge.

Signature For User: _____ Date: _____

Signature For User: _____ Date: _____